community foundation℠

Muskegon County

Community Empowerment Small Grant Program

Community Empowerment Small Grants are tools provided by the Community Foundation *for* Muskegon County **to build a vibrant community with great opportunities for all**. We are always looking for ways to build relationships with all groups, big or small, for everyone to see themselves in our work and for the community to know that we are a resource. We want to help, support and encourage groups to be the change they want to see in our community. Our definition of community goes further than geographic location. Community can be defined by identity, race, class and gender. This is an opportunity not only for neighborhood associations in Muskegon County, but also individuals who want to improve their community through education, beautification, relationship-building, community conversations, etc.

Who is eligible?

- All applicants must be residents of Muskegon County
- Neighborhood associations or block clubs
- Grassroots organizations
- Faith-based organizations
- Any organized group of residents
- Does not have to be a 501(c)(3)
    - *If a fiduciary is not available, please contact the Community Foundation.*

**This application is not meant for larger nonprofits. Please see our Strategic Grantmaking guidelines or call us at 231.722.4538.*

How much can my group apply for?

- Groups can request up to $3,000
    - *Organizations are only eligible for up to a maximum of $3,000 per year*
- $20,000 total available per year

How can I apply?

- The application is available on our website
- Contact Jocelyn Hines at Jocelyn@muskegonfoundation.org or 231-332-4118 for a paper application

When is the deadline?

- These grants will be available on a rolling basis
- Selections will be made at the beginning of each month until funds are depleted
- Awards will be paid every 2nd Thursday of each month. **Start date of project/program must be after pay date.**

How will I be evaluated?

- There will be a progress report conducted via in-person meeting, phone call or email

Examples of projects/programs

- Neighborhood book clubs
- Community clean-ups/beautification projects

- Financial literacy classes
- Marketing materials for resources, meetings, events and programs
- Events that build relationships and bring people together
- Activities that involve and support youth
- Professional development opportunities that build skills and capacity
- Community conversations and trainings

**This grant will support new programs. If you are seeking support for an existing program, you must specify how this grant will improve or enhance the current program or project.*

community foundation℠

Muskegon County

Community Empowerment Small Grant Program

Date: _____

Organization, group or association applying:

_____

Address:

_____

City, state, ZIP:

_____

Contact name:

_____

Telephone number:

_____

Email address:

_____

Project/program name:

_____

Project/program timeline:

_____

Project/program description: (not to exceed 500 characters including spaces; can be attached on a separate sheet)

_____

_____

_____

_____

_____

_____

Is this a new program or project? If not, how will the existing project or program be enhanced or improved?

_____

_____

_____

_____

_____

Will you be partnering with any other organization(s)? If so, please list:

_____

_____

_____

_____

Which focus area does your project/program best fit?

- ___Advancing educational attainment (Lifelong Learning)
- ___Fostering a local economy (Community and Economic Development)
- ___Enhancing community trust and promoting prosperity for all (Diversity, Equity and Inclusion)
- ___None of the above

Amount Requested (up to $3,000): _____

Application Deadline: Applications will be accepted on a rolling basis

Submit the following items to be considered for a *Community Empowerment Small Grant*:

1. **Completed application**
2. **Project/program budget form**

Submit all materials via email to jocelyn@muskegonfoundation.org

Community Foundation *for* Muskegon County
425 W. Western Avenue, Suite 200
Muskegon, MI 49440
231.722.4538 muskegonfoundation.org

community foundation
Muskegon County

Community Empowerment Small Grant Program

EXPENSES

Direct Project Costs	Total Project Expenses	Requested from Foundation	Notes
Equipment			
Supplies			
Staff/Consultants			
Printing/Marketing			
Other (please describe)			
TOTAL	$ 0.00	$ 0.00	

REVENUE SOURCES

Funder	Amount	Date	Requested or Committed?
CFFMC			
TOTAL	$ 0.00		

NOTE: Total Expenses and Total Revenue should be equal.